

MINUTES

SUBJECT: 2nd Captains' meeting, 2016-2017 Season
DATE: Monday, March 27, 2017 at 9:30
LIEU: Sani sport Brossard, 7777 boul. Marie Victorin
ADDRESSEES: Captains and Members of the Administrative Committee of TFIM

Agenda

100. ADMINISTRATIVE AFFAIRS

101. Opening of the assembly : **10:00**

102. Call for attendance.

The attending captains, or their representatives with a proxy, sign the attendance sheet. They take a raffle ticket and are entitled to vote during the assembly.

Level 1	Captains	Presence	Proxy
Boucherville	Monique Savaria	X	
Brossard A	Martine Mathieu	X	Hélène Brunet
Brossard B	Diane Dumas	X	
Carrefour A	Nathalie Couture	X	Denise martini
CDL A	Danielle Lamer	X	
CDL B	Denise Parsons	X	
IDS	Dawn Tanzer	X	
Longueuil	Nathalie Dumais	X	
Piedmont	Joanne Raymond	X	
Level 2	Captains	Presence	Proxy
Boucherville A	Claire Bourdeau	X	
Boucherville B	Louise Valiquette	X	
Brossard A	Sylvie Morrison	X	
Brossard B	Monique Lampron	X	
Carrefour	Carole Lalonde	X	
CDL A	Marie Moncalm	X	
CDL B	Joanne Lebeau	X	
IDS C	Lucie Bertrand	X	
IDS D	Anna Fraenkel	X	
Longueuil	Betty Jansen	X	
Piedmont	Julie Martinez	X	
Sanctuaire	Pierrette Matteau	X	
St-Hilaire	Marie-France Rémy	X	
Tennis 13 A	Linda Beauchamp	X	Raymonde Babin
Tennis 13 C	Claudette Zizian	X	
Tennis 13 D	Debbie Kastner		
Level 3	Captains	Presence	Proxy
Boucherville A	Caroline Ricard	X	
Boucherville B	Nancy Larivière	X	
Brossard A	Diane Bergeron	X	

Brossard B	Nicole Grégoire	X	
Brossard C	Marie-Christine Rioux	X	Sylvie Morrison
Carrefour	Danielle Lacharité	X	
CDL A	Maureen Chevrier	X	
IDS A	Sally Schlemm	X	
IDS B	Anne-Marie Lanthier	X	
IDS C	Wendy Cude	X	
IDS D	Sofia Stavridis	X	
Longueuil	Diane Genest	X	
Piedmont	Julie Landreville	X	
Sanctuaire	Sarah Minciotti	X	
St-Hilaire	Marie-Claude Dozois	X	
Tennis 13 B	Hélène Pigeon	X	
Tennis 13 C	Lynn Grenier	X	Lyne Galarneau
Level 4	Captains	Presence	Proxy
Boucherville A	Marie-Claude Benoît	X	
Boucherville B	Julie Poirier	X	Catherine Monnet
Brossard A	Monique Filiatrault	X	
Brossard B	Lyne Archambault	X	
Brossard C	Cindy Allain	X	
Carrefour A	Françoise Vinet	absent	
Carrefour B	Sylvie Trudeau	X	
CDL A	Thara De Lallo	X	
CDL B	Jodi Rapp	X	
CDL C	Sarah Fletcher	X	
IDS B	Madeleine Trutschmann	X	
IDS C	Renee Lallier	absent	
Longueuil	Line Pineau	X	
Piedmont	Diane Lariviere	X	Johanne Raymond
Sanctuaire	Nathalie Boutin	X	
St-Hilaire	Nathalie Voghel	X	
Tennis 13 A	Francoise Mauffette	X	
Tennis 13 B	Viviane Bard	X	

Administrative Committee :

Attending: Julie Kelertas (President), Claudette Zizian (President ex-officio), Anne-Catherine Bleau (Secretary), Raymonde Babin (Webmaster), Nathalie Dumais (Statistician Lev.1), Michelle Aubé (Statistician Lev.3), Betty Jansen (Consultant and responsible for Lev.5)

Absences : Nadia Bernucci (Treasurer), Patricia Smith (Statistician Lev.2), Monique Liauzu (Statistician Lev.4), Danielle Laforest (consultant), Pauline Lafrenière (Consulting pro)

103. Adoption of the agenda :

Varia : Sylvie Trudeau of Carrefour 4B brings up the following point:
- Coaching during the play-offs and the Final?

Adopted by Monique Lampron of Brossard 2B and seconded by Line Pineau of Longueuil 4.

104. Adoption of the minutes of the meeting held on September 9th, 2016
Adopted by Lucie Bertrand Level 2 and seconded by Anne-Marie Lanthier of Level 3
105. Follow-up of the minutes of the last captains' meeting held on September 9, 2016 : None required.
106. Finances (see document in Annex 1)

200. Current affairs

201. Playoffs and Finals : booklet p. 24 and 25
- a) Finals held on Friday, April 28 at Complexe Sportif Longueuil
- b) Reminders :
- Minimum of 7 times to be eligible(exception Level 1, 3 byes = 6 times and 5.5 = 3 times).
 - Balls : the teams who receive have the required balls for all of the play-offs; if the receiving team loses, they must hand off the balls to the winning team.
 - Play-offs and finals : All matches must be completed.
 - Players in finals: they must purchase a ticket.
 - Finals, umpires : They will look out for foot faults, unsportmanlike and unethical behavior.
 - No time limit during the finals.
 - Rule for replacements : Booklet **page 24 #6 (will be put on the website)**(see Annex 2)
- c) Practice courts for the week of April 24:
Dominic Samson will call all captains concerned in order to reserve a practice court.
- d) No printed tickets : details and procedure:
Members : 30\$ before April 13th.
Non-members and members after April 13th: 40\$.
Like last year, please submit the list of names(today or you can send it to Nadia Bernucci) of those attending along with your payment(1 check only). All the names of those who have paid will be on a list at the entrance.
202. Procedures on the day of the finals
- a) Presentation and schedule : the schedule is on the TFIM website.
- b) Particularities of matches : 2 out of 3 and the matches will be forced to end. If a team wins two courts, the third court will be asked to begin a tie-break to 7, beginning at the current score. (ex : 6-4 et 3-2 in the second set, the tie-break starts at 3-2).
- c) Food stations : snack, coffee, smoothie, lunch box and cocktail buffet in the evening.
- d) Parking : CSL, nearby streets, the parking lot behind the salon Darche.
- e) Photographers Graphe Studio : team pictures will be taken immediately after the matches. They will be available for free on the photographer's website for a limited time. You will be able to download them. A CD will also be provided to TFIM.
- f) Sponsors : Miele, Babolat, Complexe Sportif Longueuil.

203. Level changes and evaluations : booklet p. 12 to 16
 a) Procedure : Form available on website and it will be sent to team pros this week.
 b) Important date : written request to be evaluated sent before April 15th.
 c) Date of evaluations : possibly May 11th.(will be confirmed shortly)

300. NEW AFFAIRS

301. Nominations for best sportmanship award(see website to vote)
 302. Recommandations for captains of the year :
 The statistician accepts proposals but she is ultimately responsible for the final decision.

303. Challenge Interclub (Lyne Garceau – Sani Sport)

- Tournament addressed to members of TFIM.
- Dates : May 3rd, 4th and 5th.
- The schedule of matches are available on the Sani and TFIM websites.
- Supper on Thursday night: pasta bar and menu. Limited places, please sign-up in advance and indicate your meal choice.
- Please send via mail to Lyne Garceau by April 28th, 3pm.

304. Rogers Cup– August 4th to August 13, 2017

- Ladies' day: Tuesday, August 8th, 2017.
- 5 different seat selections.
- Tickets will be distributed at the AGM.
- Checks should be made out to Tennis Canada.
- Deadline : April 28th, send via mail to Julie Kelertas or remit them directly to her on the day of the Finals.

305. AFTSQ

Tournaments indicated directly on the website of AFTSQ and on the TFIM website.

306. Date and location of the next meeting : **AGM Monday, June 5th, 2017, 10am (location to be determined)**

This meeting is open to all members of TFIM. (right to vote is limited to captains only)

400. VARIA

401. Donations to the Quebec Breast Cancer Society : Bring your donations on the day of the Finals on April 28th.
 402. Tenniscores : difficulty with data processing. (Raymonde will look into it).
 403. Raffle : The winner is Monique Prince of Carrefour.
 404. Sylvie Trudeau of Carrefour 4B brought up the following point :
 - Coaching during the play-offs and Finals?

500. ADJOURNMENT OF MEETING: 11 :15

Proposed by Sylvie Trudeau of Carrefour 4B and seconded by Julie Landreville of Piedmont 3.

President's Signature : _____ on _____

Secretary's Signature : _____ on _____

Annexe1

État des Résultats - Revenus et Dépenses
au 27 mars 2017
Financial Results as at March 27, 2017

Revenus/Revenues

Adhésion Membre/Membership dues	\$31,920.00
Adhésion Clubs/Club membership dues	\$10,875.00
Interclub Finales/Finals	\$0.00
Publicité - bottin/ Advertising - booklet	\$1,000.00
	\$43,795.00

Dépenses/Expenses

Finales/finals	\$0.00
Balles/balls	\$7,450.38
Imprimerie (Bottins)/Printing - booklets	\$2,500.71
Tenniscotes	\$2,438.95
Frais des Évènements/Events	\$1,826.74
Frais de Représentation/Representation	\$4,500.00
Frais de Bureau/Office	\$124.50
Frais de Transport/travel	\$923.35
Frais bancaire/Bank charges	\$62.21
Honoraires/Professional fees	\$0.00
Frais du Gouvernement/Government fees	\$34.00
Dons/Donations	\$0.00

Total Dépenses/Total expenses **\$19,860.84**

Excédent des Revenus sur les Dépenses/net income **\$23,934.16**
Du 1 Juin 2016 au 27 mars 2017/for period ending March 27, 2017

Encaisse - Solde au livre le 27 mars 2017(Cash book balan **\$39,362.19**

Plus :Chèques en circulation au 27 mars 2017/outstanding che **\$600.20**
difference **\$0.23**

Solde en Banque au 27 mars 2017 **\$39,962.62**

Nadia Bernucci
Trésorière/Treasurer

Annexe2

Séries éliminatoires et Finales
Règle de la joueuse blessée

Remplacer une joueuse blessée lors d'un match des séries pendant les premières 15 minutes de jeu, c'est-à-dire durant la **période de réchauffement**.

Suite aux remarques très constructives des capitaines lors de la réunion du 27 mars 2017, les précisions suivantes sont émises par le CA :

- **La joueuse remplaçante se joint à la joueuse sans partenaire. Si leur CRA total ne respecte plus la règle des CRA, ce duo change de terrain pour respecter la règle.**
- **En aucun temps on change l'alignement au complet. Le respect du CRA exige un changement de terrain seulement.**
- **Les adversaires maintiennent l'alignement original.**
- **Sur la feuille de pointage, le nom de la joueuse blessée doit être superposé par la remplaçante et si les terrains ont changé, indiquer clairement ce changement. Envoyer à la statisticienne une feuille de pointage claire.**

Exception pour le niveau 1 (à cause des règles de terrain et de 5.0 et 5.5):

Si la joueuse qui se retrouve seule doit absolument rester sur le terrain 1 ou le 2 (et que la remplaçante fait baisser le CRA du duo), l'équipe pourrait faire des modifications pour s'assurer que les règles de TFIM sont respectées.

Replacing in the playoffs and Finals

Replace an injured player in a playoff game during the first 15 minutes of play, **warming up period**.

Following the very constructive remarks from the captains, the following clarifications are issued by the CA:

- **The substitute player joins the player having no partner. If their total CRA no longer complies with the CRA rule, this duo changes court to comply with the rule.**
- **At no time is the alignment completely changed. Respecting the CRA rule requires a change of court only.**
- **The opponents maintain their original alignment.**
- **On the score sheet, the name of the injured player must be superimposed by the substitute and if the courts have changed, clearly indicate the change. Send a readable score sheet to the statistician.**

Exception for level 1 (due to CRA rules and rules concerning the 5.0 and 5.5 players):

If and only if the player who finds herself without a partner must absolutely stay on 1 or 2 and the substitute lowers the CRA total of the duo, the team may make changes to the line-up to ensure that the TFIM rules are maintained.